

# CITY OF HENDERSON – RECORD BOOK

*Record of Minutes of*          A Regular          *Meeting on*          May 09, 2023    

A meeting of the Board of Commissioners of the City of Henderson, Kentucky, was held on Tuesday, May 09, 2023, at 3:00 p.m., prevailing time, in the third floor Assembly Room of the Municipal Center, 222 First Street, Henderson, Kentucky, designated as the primary location for this video teleconference meeting allowed under KRS 61.826.

MAYOR STATON led the recitation of the Pledge of Allegiance to our American Flag.

There were present Mayor Bradley S. Staton presiding:

PRESENT:

Commissioner Rodney Thomas  
 Commissioner Robert N. Pruitt, Sr.  
 Commissioner Nicholas E. Whitt  
 Commissioner Austin P. Vowels

ALSO PRESENT:

Mr. William L. “Buzzy” Newman, Jr., City Manager  
 Mr. Eric Shappell, Acting City Attorney  
 Ms. Maree Collins, City Clerk  
 Mr. Heath Cox, Assistant City Manager  
 Mrs. Holli Blanford, Public Information Officer  
 Mr. Robert Gunter, Finance Director  
 Mrs. Connie Galloway, Human Resources Director  
 Mr. Sean McKinney, Police Chief  
 Mr. Ryan Walenga, Police Major  
 Mr. Jerad Shehorn, Police Sergeant  
 Mr. Brian Williams, Public Works Director  
 Mr. David Steele, Sanitation Superintendent  
 Mr. Trace Stevens, Parks, Recreation and Cemeteries Director  
 Mr. Nick Mangarella, Acting Fire Chief  
 Ms. Jordan Webb, 9-1-1 Emergency Communications Director  
 Mr. Dylan Ward, Project Manager  
 Ms. Tammy Willett, Community Development Specialist  
 Mr. Brad Bickett, Henderson Municipal Power & Light General Manager  
 Ms. Barbara Moll, Henderson Municipal Power & Light Chief Financial Officer  
 Mr. Randall Redding, Utility Commission Attorney  
 Mr. Bart Boles, Henderson Water Utility General Manager  
 Ms. Jeannie Quattrocchi, GRADD Community & Economic Development  
 Rev. Adrian Brooks, Seventh Street Baptist Church  
 Ms. Bobbie Jarrett, Seventh Street Baptist Church  
 Rev. Gayla Gilbert, Seventh Street Baptist Church  
 Rev. Charles Johnson, Human Rights Commission Executive Director  
 Mrs. Monessa Brooks Bard  
 Ms. Mary Scott  
 Mr. Dwight Williams  
 Ms. Erin Schmidt, WSON  
 Mr. Marty Wilson, Police Officer

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PUBLIC HEARING: “Land and Water Conservation Fund – Anthony Brooks Park Improvements”

MAYOR STATON declared the Public Hearing to order at approximately 3:02 p.m.

JEANNIE QUATTROCCHI, Green River Area Development District Community & Economic Development Public Administration Specialist, outlined the proposed project description for the Anthony Brooks Park. Improvements include: new swings, playground



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ORDINANCE NO. 05-23: (TABLED)

ORDINANCE ADOPTING SCHEDULE OF ELECTRIC RATES AND SERVICES

ORDINANCE NO. 06-23: (TABLED)

ORDINANCE AMENDING CHAPTER 7-BUILDINGS AND BUILDING REGULATIONS

ORDINANCE NO. 07-23: (TABLED)

ORDINANCE AMENDING CHAPTER 14-GARBAGE AND REFUSE

MOTION by Commissioner Thomas, seconded by Commissioner Pruitt to remove Ordinance No. 05-23, Ordinance No. 06-23, and Ordinance No. 07-23 from the table for further consideration.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Aye:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the ordinances removed from the table to be read for consideration.

ORDINANCE NO. 05-23: SECOND READ

ORDINANCE ADOPTING SCHEDULE OF ELECTRIC RATES AND SERVICES

AN ORDINANCE APPROVING AND ADOPTING A SCHEDULE OF ELECTRIC RATES AND SERVICES FOR ELECTRIC POWER AND ENERGY FURNISHED BY HENDERSON MUNICIPAL POWER & LIGHT TO ITS CUSTOMERS AND CONSUMERS ADJUSTING THE RATES IN RESIDENTIAL SCHEDULE (*SCHEDULE R*); GENERAL SERVICE RATE SCHEDULE (*SCHEDULE GS*); HOUSING AUTHORITY, CHURCH AND PUBLIC SCHOOL RATE SCHEDULE (*SCHEDULE HCS*); DEMAND RATE SCHEDULE (*SCHEDULE D*); RESIDENTIAL DISTRIBUTED GENERATION RATE SCHEDULE (*SCHEDULE RDG*); GENERAL SERVICE DISTRIBUTED GENERATION RATE SCHEDULE (*SCHEDULE GSDG*); AND HOUSING AUTHORITY, CHURCH, AND PUBLIC SCHOOL DISTRIBUTED GENERATION RATE SCHEDULE (*SCHEDULE HCSDG*); DEMAND DISTRIBUTED GENERATION RATE SCHEDULE (*SCHEDULE DDG*); MISCELLANEOUS RATE SCHEDULE (*SCHEDULE MISC*); AND POWER COST ADJUSTMENT RATE SCHEDULE (*SCHEDULE PCA*) and TO BECOME EFFECTIVE FOR ALL SERVICES BILLED ON AND AFTER JUNE 1, 2023.

MOTION by Commissioner Thomas, seconded by Commissioner Vowels, that the ordinance be adopted.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Aye:  
Commissioner Pruitt ----- Nay:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the ordinance adopted, affixed his signature and the date thereto and ordered that the same be recorded.

/s/ Bradley S. Staton  
Bradley S. Staton, Mayor  
May 09, 2023

ATTEST:  
Maree Collins, CKMC, City Clerk \_\_\_\_\_

**CITY OF HENDERSON – RECORD BOOK**

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ORDINANCE NO. 06-23: SECOND READ  
ORDINANCE AMENDING CHAPTER 7-BUILDINGS AND BUILDING REGULATIONS

AN ORDINANCE AMENDING CHAPTER 7-BUILDINGS AND BUILDING REGULATIONS, ARTICLE II-BUILDING CODE, SEC. 7-19-PERMITS; FEES OF THE CODE OF ORDINANCES OF THE CITY OF HENDERSON

MOTION by Commissioner Vowels, seconded by Commissioner Whitt, that the ordinance be adopted.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Aye:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the ordinance adopted, affixed his signature and the date thereto and ordered that the same be recorded.

    /s/ Bradley S. Staton      
Bradley S. Staton, Mayor  
May 09, 2023

ATTEST:  
Maree Collins, CKMC, City Clerk\_\_\_\_\_

ORDINANCE NO. 07-23: FIRST READ  
ORDINANCE AMENDING CHAPTER 14-GARBAGE AND REFUSE

AN ORDINANCE AMENDING CHAPTER 14-GARBAGE AND REFUSE, ARTICLE I-IN GENERAL, SEC. 14-1.-DEFINITIONS, SEC. 14-3.-COLLECTION AND DISPOSAL, and SEC. 14-4.-HOUSEHOLD CONTAINERS; ARTICLE III-TRANSFER STATION/RESIDUAL LANDFILL, SEC. 14-47.-USE BY NONRESIDENTS and SEC. 14-50.-FEE SCHEDULE AND PENALTY FOR LATE PAYMENT; and ARTICLE V.-RATES AND CHARGES, SEC. 14-90.-RESIDENTIAL RATES and SEC. 14-91.-SPECIAL CHARGES, OF THE CODE OF ORDINANCES OF THE CITY OF HENDERSON, KENTUCKY

MOTION by Commissioner Thomas, seconded by Commissioner Whitt, that the ordinance be adopted.

DISCUSSION WAS HELD relating to the cost and repair process – no cost to resident for normal wear and tear; the number of employees per truck would remain at three-no one would be losing their job over this change.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Aye:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the ordinance adopted, affixed his signature and the date thereto and ordered that the same be recorded.

    /s/ Bradley S. Staton      
Bradley S. Staton, Mayor  
May 09, 2023

ATTEST:  
Maree Collins, CKMC, City Clerk\_\_\_\_\_

CITY OF HENDERSON – RECORD BOOK

Record of Minutes of A Regular Meeting on May 09, 2023

MUNICIPAL ORDER NO. 21-23:

MUNICIPAL ORDER SETTING FEES AND CHARGES FOR SANITATION AS AUTHORIZED BY CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF HENDERSON, KENTUCKY

MOTION by Commissioner Pruitt, seconded by Commissioner Whitt, to adopt the fees and charges for sanitation services.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt ----- Aye:
Commissioner Pruitt ----- Aye: Commissioner Vowels --- Aye:
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton
Bradley S. Staton, Mayor
May 09, 2023

ATTEST:
Maree Collins, CKMC, City Clerk

MUNICIPAL ORDER NO. 22-23:

MUNICIPAL ORDER AWARDING BID FOR PURCHASE OF ROLLOUT CONTAINERS FOR THE SANITATION DIVISION OF THE PUBLIC WORKS DEPARTMENT TO SCHAEFER PLASTICS NORTH AMERICA, LLC OF CHARLOTTE, NORTH CAROLINA, IN THE AMOUNT OF \$679,955.00

MOTION by Commissioner Thomas, seconded by Commissioner Whitt, to award the contract for purchase of rollout containers for the Sanitation division of the City’s Public Works department to Schaefer Plastics North America, LLC of Charlotte North Carolina, in the amount of \$679,955.00.

DISCUSSION WAS HELD relating to the bid process; sample containers were provided from each responding bidder; stand wind test-30 to 40 mph winds, one can standing; the City’s recycling vendor brought equipment and tested/abused each can to see how it stood up; the lone can standing from the wind test also was the can that did the best throughout testing and is currently used by the recycling vendor and other local municipalities; the cans will be green and tan to differentiate from the blue recycling cans; 96 gallon containers, which will hold approximately seven kitchen bags; there will be no cost to the resident for the first container; there will be a \$5.00 per month fee for a second container per household; the vendor will deliver cans along with the City’s flyer explaining the program; expected delivery will begin the second week of July; media blitz on the program to begin early June; and that the purpose of going to these containers is for the safety of our employees and to cut down on loose trash in the alleyways and neighborhoods.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye: Commissioner Whitt ----- Aye:
Commissioner Pruitt ----- Aye: Commissioner Vowels --- Aye:
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton
Bradley S. Staton, Mayor
May 09, 2023

ATTEST:
Maree Collins, CKMC, City Clerk

# CITY OF HENDERSON – RECORD BOOK

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CITY MANAGER’S REPORT: “Rezoning #1142 – Barret Boulevard with a Development Plan”

WILLIAM L. “BUZZY” NEWMAN, Jr., City Manager, reported that the Planning Commission has acted upon the request for rezoning for the property located adjacent to 1226 Barret Boulevard, containing approximately 86.201 acres, will be rezoned from Agriculture (AG) to Planned Unit Development District (PUD) to construct a new single-family residential subdivision, after conducting a public hearing and producing findings of fact at their regular May 2, 2023, meeting. The Zoning Map Amendments shall become final on Wednesday, May 24, 2023, unless an aggrieved party or the Board of Commissioners files written notice with the Planning Commission within the allotted twenty-one-day time period to have the Board of Commissioners make the final decision. The deadline for filing written notice is May 23, 2023.

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SEAN MCKINNEY, Police Chief, reviewed a proposed lateral pay incentive for patrol officers transferring from other agencies as a recruitment tool. The proposed plan would include up to \$12,000.00 sign-on incentive for P.O.P.S. certified lateral police officer transferees based on years of service and other basic and advanced trainings.

DISCUSSION WAS HELD relating to the recruitment tools already in use; the dollars the time and money saved by hiring trained officers; and the number of retired officers currently returned to duty-eight officers, none are on patrol duty.

Without objection the details are to be worked out between Chief McKinney, City Manager Buzzy Newman and City Attorney Dawn Kelsey to create a Lateral Transfer Incentive Program for Police Officers.

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JORDAN WEBB, 9-1-1 Emergency Communications Director, indicated that much like the Police department, her division is having a difficult time with recruitment and is lacking staff. She further indicated that beginning in July, they will have additional radio and call traffic when taking over Emergency Medical Dispatch calls for ambulance services. She requested a similar incentive program for lateral transfers of \$5,000.00 to be paid 50% upon completion of local training and the remaining 50% paid at the end of their probationary period.

DISCUSSION WAS HELD relating to the time and cost of recruiting and training operators; that one recent recruit with Kentucky training had completed in-house training and was on duty within a few short weeks instead of the many months of a non-trained Communications Officer; and that the number of calls and radio transmissions through the division has increased and is expected to increase, and some calls will take longer, when Deaconess leaves AMR and moves EMD calls to our 9-1-1 system.

Without objection the details are to be worked out between 9-1-1 Emergency Communications Director Jordan Webb, City Manager Buzzy Newman, and City Attorney Dawn Kelsey to create a Lateral Transfer Incentive Program for Communications Officers.

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HOLLI BLANFORD, Public Information Officer, reported on a new program, City Junior Ambassador Program. She indicated that it will be a nine-month program conducted in conjunction with the high school, on the first Friday of each month beginning at 8:00 a.m. Each month participating students will meet with city administrators, department heads, local non-profit organizations and other community partners to gain a better understanding of local government and governmental partnerships. The program will be limited to ten students at this time and a graduation ceremony will be scheduled to present certificates.

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WILLIAM L. “BUZZY” NEWMAN, Jr., City Manager, reported that the annual Budget Work Session is scheduled for next Tuesday, May 16<sup>th</sup> at 1:00 p.m.

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MEETING ADJOURN:

MOTION by Commissioner Pruitt, seconded by Commissioner Thomas, to adjourn the meeting.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Aye:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WITHOUT OBJECTION, Mayor Staton declared the Meeting adjourned at approximately 4:17 p.m.

ATTEST:

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Bradley S. Staton, Mayor  
June 13, 2023

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Maree Collins, CKMC  
City Clerk