

# CITY OF HENDERSON – RECORD BOOK

Record of Minutes of     A Regular     Meeting on     June 27, 2023    

A meeting of the Board of Commissioners of the City of Henderson, Kentucky, was held on Tuesday, June 27, 2023, at 3:00 p.m., prevailing time, in the third floor Assembly Room of the Municipal Center, 222 First Street, Henderson, Kentucky, designated as the primary location for this video teleconference meeting allowed under KRS 61.826.

MAYOR STATON led the recitation of the Pledge of Allegiance to our American Flag.

There were present Mayor Bradley S. Staton presiding:

PRESENT:

Commissioner Rodney Thomas  
Commissioner Robert N. Pruitt, Sr.  
Commissioner Austin P. Vowels

ABSENT:

Commissioner Nicholas E. Whitt

ALSO PRESENT:

Mr. William L. “Buzzy” Newman, Jr., City Manager  
Mrs. Dawn Kelsey, City Attorney  
Ms. Maree Collins, City Clerk  
Mrs. Holli Blanford, Public Information Officer  
Mr. Robert Gunter, Finance Director  
Mrs. Connie Galloway, Human Resources Director  
Mr. Sean McKinney, Police Chief  
Mr. Josh Dixon, Fire Chief  
Mr. Greg Nunn, Information Technology Director  
Mr. Dylan Ward, Project Manager  
Mr. Sam Lingerfelt, Safety & Training Coordinator  
Mr. Tim Clayton, Gas System Director  
Mr. Aaron Calvert, Assistant Gas System Director  
Mr. Brian Williams, Public Works Director  
Mr. David Steele, Sanitation Superintendent  
Mr. Travis Owens, Assistant IT Director  
Mr. David Wright, IT Network Administrator II  
Mr. Victor Carson, IT Network Administrator I  
Mr. Bill Raleigh, IT Support Specialist  
Mr. StePhan McGuire, Safety Intern  
Mrs. Nancy Stone, Occupational Tax Technician  
Mr. Billy Stone, Gas Distribution Crew Leader  
Mr. Bart Boles, Henderson Water Utility General Manager  
Ms. Missy Vanderpool, Henderson Economic Development Executive Director  
Mr. Dwight Williams  
Mr. James Elliott, Police Officer

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PRESENTATION: “25-Year Service Award”

MAYOR STATON expressed appreciation to BILLY R. STONE, Gas Distribution Crew Leader, for his 25 years of service and dedication to the City of Henderson.

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APPROVAL OF CONSENT AGENDA:

MAYOR STATON asked the City Clerk to read the Consent Agenda.

Minutes:                      May 23, 2023, Regular Meeting

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Resolutions: Res. 32 -23: Resolution Approving Memorandum of Understanding Between Henderson Community College, KCTS and the City of Henderson, Kentucky (Police Department)

Municipal Orders: M.O. 34-23: Municipal Order Awarding Bid for Purchase of Turnout Coats and Turnout Pants for the Fire Department to Mid America Fire & Safety, LLC of Evansville, Indiana, in the Amount of \$49,990.59

M.O. 35-23: Municipal Order Approving Purchase of a 2024 Freightliner Chassis with Heil 24-Yard Liberty ASL for the Sanitation Division from Stringfellow of Louisville, Kentucky, Through Sourcewell Contract #091219-THC, in the Amount of \$271,948.08

MOTION by Commissioner Thomas, seconded by Commissioner Pruitt, to approve the items on the Consent Agenda as presented.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the consent agenda items approved.

    /s/ Bradley S. Staton      
Bradley S. Staton, Mayor  
June 27, 2023

ATTEST:  
Maree Collins, CKMC, City Clerk\_\_\_\_\_

MUNICIPAL ORDER NO. 36-23:

MUNICIPAL ORDER APPROVING OPTION TO PURCHASE REAL ESTATE LOCATED ON OLD CORYDON ROAD BETWEEN THE CITY OF HENDERSON AND PRATT PROPERTIES II, LLC; AND AUTHORIZING MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS

MOTION by Commissioner Vowels, seconded by Commissioner Thomas, to approve the Option to Purchase Real Estate located on Old Corydon Road between the City and Pratt Properties II, LLC.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

    /s/ Bradley S. Staton      
Bradley S. Staton, Mayor  
June 27, 2023

ATTEST:  
Maree Collins, CKMC, City Clerk\_\_\_\_\_

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RESOLUTION NO. 33-23:

RESOLUTION ACCEPTING PROPOSAL OF THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET DEPARTMENT OF HIGHWAYS ALLOWING KYTC TO PURCHASE NECESSARY RIGHT-OF-WAY AND EASEMENTS ON WATSON LANE TO CONSTRUCT TWO PROJECTS AND ACCEPTING THE ACQUIRED PERMANENT EASEMENTS AND OWNERSHIP AND MAINTENANCE FOR THE ACQUIRED RIGHT-OF-WAY UPON COMPLETION OF THE PROJECTS

MOTION by Commissioner Pruitt, seconded by Commissioner Vowels, to approve the Memorandum of Understanding for KYTC to purchase right-of-way from the City as required under federal project regulations; and easements on Watson Lane to construct two projects and accepting the acquired permanent easements and ownership and maintenance for the acquired right-of-way upon completion of the projects.

WILLIAM L. “BUZZY” NEWMAN, JR., City Manager, explained that this project is being completed as part of the US 41 North project funded with Federal and State funds and therefore must comply with Federal Highway Administration requirements for right-of-way acquisition.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the resolution adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton  
Bradley S. Staton, Mayor  
June 27, 2023

ATTEST:

Maree Collins, CKMC, City Clerk \_\_\_\_\_

RESOLUTION NO. 34-23:

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF HENDERSON AND THE KENTUCKY TRANSPORTATION CABINET, DEPARTMENT OF HIGHWAYS, INCLUDING A TEMPORARY EASEMENT, FOR THE KY 812 BRIDGE PROJECT AT NORTH FORK CANOE CREEK

MOTION by Commissioner Pruitt, seconded by Commissioner Vowels, to approve the Memorandum of Understanding between the City and the Kentucky Transportation Cabinet, Department of Highways, including a temporary easement for the Kentucky 812 Bridge Project at North Fork Canoe Creek.

WILLIAM L. “BUZZY” NEWMAN, JR., City Manager, explained that this project is being completed as part of the I-69 project and is funded with Federal and State funds and therefore must comply with Federal Highway Administration requirements for right-of-way acquisition.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the resolution adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton  
Bradley S. Staton, Mayor

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ATTEST: June 27, 2023  
 Maree Collins, CKMC, City Clerk \_\_\_\_\_

MUNICIPAL ORDER NO. 37-23:

MUNICIPAL ORDER AWARDING BID FOR PURCHASE OF A 2023 FORD F-250 SRW 4X2 PICKUP TRUCK WITH INSTALLED SERVICE BED FOR PUBLIC WORKS TO MID-TENN FORD TRUCK SALES, INC. OF NASHVILLE, TENNESSEE IN THE AMOUNT OF \$55,524.38

MOTION by Commissioner Thomas, seconded by Commissioner Vowels, to award the bid for the purchase of a 2023 Ford F-250 SRW (single rear wheel) 4 x 2 pickup truck with installed service bed for Public Works to Mid-Tenn Ford Truck Sales, Inc. of Nashville, Tennessee in the amount of \$55,524.38, in strict accordance with its bid as submitted pursuant to Bid Reference #23-21.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Absent:  
 Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
 Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the municipal order adopted, affixed his signature and the date thereto, and ordered that the same be recorded.

/s/ Bradley S. Staton  
 Bradley S. Staton, Mayor  
 June 27, 2023

ATTEST:  
 Maree Collins, CKMC, City Clerk \_\_\_\_\_

CITY MANAGER’S REPORT: “

WILLIAM L. “BUZZY” NEWMAN, JR., City Manager, reported that he attended the recent Henderson Water & Sewer Board meeting where Henderson Water Utility reported that their new operations center is nearing completion and a move in date of October is anticipated. He further reported that the Water & Sewer Board awarded a contract, as required by the Environmental Protection Agency, for water line lead inspection; and that the next phase of the Countryview Subdivision Project is underway.

TIM CLAYTON, Gas System Director, reported on the new Natural Gas Station #1 Project on Madison Street and the accompanying new Texas Gas Natural Gas Station. Both of these projects were built to accommodate upgrades necessary for the new Pratt facilities. The City’s Station #1 project is on schedule and ready to flow, and we are currently working with Pratt and Texas Gas to finalize the projects.

Mr. Clayton further reported on the Wathen Lane gas line relocation project indicating that approximately 6,000 lineal feet of 4” line will be replaced and is anticipated to be completed within six to eight weeks. He also reported that approximately 2,000 lineal feet of 4” line is being installed to Melody Lane across the new I-69 interstate footprint to service future needs in that vicinity and approximately 800 to 900 lineal feet of high-pressure replacement line at the KY 351 interchange is being installed by a contractor working for Ragle.

Mr. Newman indicated that for more than 18 months, gas department staff have done a great job designing and completing all these projects in a safe and timely manner to meet all project deadlines.

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WILLIAM L. “BUZZY” NEWMAN, JR., City Manager, reported that the new Fire Boat has been delivered, is on display on Elm Street for those that would like to see it after the meeting and is expected to receive new signage after the holiday.

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**BOARD/COMMISSION RE-APPOINTMENT: “City Utility Commission”**

Russell R. Sights – Term to Expire April 25, 2023

Mark Weaver – Term to Expire April 25, 2023

MOTION by Commissioner Thomas, seconded by Commissioner Pruitt, upon recommendation of Mayor Bradley S. Staton, to re-appoint, Russell R. Sights and Mark Weaver to three-year terms on the City Utility Commission. Said terms to expire April 25, 2026.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

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**BOARD/COMMISSION RE-APPOINTMENT: “Henderson Tourist Commission”**

Dee Patel (Hotel/Lodging Rep) – Term to Expire June 30, 2023

MOTION by Commissioner Thomas, seconded by Commissioner Vowels, upon recommendation of Mayor Bradley S. Staton, to re-appoint, Dee Patel to a three-year term on the Henderson Tourist Commission. Said term to expire June 30, 2026.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

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**BOARD/COMMISSION RE-APPOINTMENT: “Henderson Tourist Commission”**

Kelsey Hargis (Chamber Rep) – Term to Expire June 30, 2023

MOTION by Commissioner Pruitt, seconded by Commissioner Vowels, upon recommendation of Mayor Bradley S. Staton, to re-appoint, Kelsey Hargis to a three-year term on the Henderson Tourist Commission. Said term to expire June 30, 2026.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:      Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:      Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

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**COMMISSIONER’S REPORTS:**

COMMISSIONER PRUITT thanked HPD and HFD for their assistance with the block party.

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COMMISSIONER VOWELS thanked Tim for the Gas department projects update and for all their hard work on these very important projects.

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# CITY OF HENDERSON – RECORD BOOK

*Record of Minutes of*         A Regular         *Meeting on*         June 27, 2023    

EXECUTIVE SESSION: “Litigation and Personnel”

MOTION by Commissioner Thomas, seconded by Commissioner Pruitt, that the Board of Commissioners go into Executive Session pursuant to the provisions of KRS 61.810(1)(c) for the purpose of discussions of proposed or pending litigation against and on behalf of the City, and KRS 61.810(1)(f) for the purpose of discussion which might lead to the dismissal of an individual employee.

The vote was called. On roll call, the vote stood.

Commissioner Thomas --- Aye:     Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:     Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton declared the Board adjourned into Executive Session.

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MEETING RECONVENED:

MOTION by Commissioner Pruitt, seconded by Commissioner Thomas, that the Board of Commissioners reconvene into regular session.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:     Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:     Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WHEREUPON, Mayor Staton reconvened the Board into regular session.

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MEETING ADJOURN:

MOTION by Commissioner Thomas, seconded by Commissioner Pruitt, to adjourn the meeting.

The vote was called. On roll call, the vote stood:

Commissioner Thomas --- Aye:     Commissioner Whitt ----- Absent:  
Commissioner Pruitt ----- Aye:     Commissioner Vowels --- Aye:  
Mayor Staton ----- Aye:

WITHOUT OBJECTION, Mayor Staton declared the Meeting adjourned at approximately 4:35 p.m.

ATTEST:

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Bradley S. Staton, Mayor  
July 25, 2023

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Maree Collins, CKMC  
City Clerk