

## **Contractor Licensing for the City of Henderson**

### **General contractor**

If you are engaged in any type of general contract work in the city of Henderson including pulling permits for new construction, remodeling work, construction management or have two or more subcontractors per job you will need to acquire a general contractors license.

### **Speciality contractor**

If you are doing any speciality or subcontract work including, roofing, siding, gutter or drainage systems, water or damp proofing, excavating, demolition, concrete flatwork or footing, fencing, deck building, insulation, drywall, masonry, glass or glazing, house moving, manufactured house installing, swimming pools, handyman work, tile work, mold removal, asbestos abatement, or radon mitigation etc. you will need to acquire a speciality contractor license even if a permit is not required for your work.

### **Tradesmen licensed by the state of Kentucky**

If you are a professional tradesman licensed by the state of Kentucky doing work in the city of Henderson at the Master, Journeyman or Apprentice level or a state license is required to perform your duties you will need to acquire a tradesman license.

Type	Annual license term	Fee	Special notes
General Contractor	01/01- 12/31	\$250	A city sticker is required on work vehicle
Speciality Contractor or State registered Tradesman	01/01- 12/31	\$125	A city sticker is required on work vehicle

### **License Fee and Schedule**

- The annual license is valid through the end of calendar year purchased and will need to be renewed each successive year.
- All license fees are Non-Refundable.
- The City of Henderson does not warrant that you are qualified or competent to perform your trade or speciality by issuance of its license.
- All licenses are not transferable in change of business ownership.
- Building permits of any kind will not be issued without proof of contractors license and city occupational license. Homeowners abiding by the homeowners exemption requirements will be exempt from license requirements. Failure to abide by licensure rules may result in a citation, loss of license, or issuance of a stop work order by Code Enforcement.
- A license may be revoked if a contractor is found violating state or federal law or engaged in fraud, misrepresentation, deceit, incompetence or misconduct in contracting.

### **Homeowners Exemption**

If you are the home owner and current resident of an existing or new one or two family dwelling and you or an immediate family member wish to perform the work needed, a permit may be issued without the requirement of a license as long as you reside in the home for a period of two years after construction or remodel and satisfy the requirements below.

- The home owner will attest by affidavit that he or an immediate family member will be performing the work.
- If home owner subcontracts work to a contractor who is not immediate family, the contractor will be required to be licensed with the city of Henderson and listed on the building permit.
- If the building inspector finds that the home owner or immediate family is not competent to perform the work, the inspector may require a portion or all of the work to be corrected and completed by a qualified licensed contractor

### **General Contractor License Requirement**

All residential, commercial and industrial contractors will submit an application for contractor license at the \_\_\_\_\_. Along with the application each contractor will need to provide proof of a City of Henderson occupational license, General liability insurance and Kentucky workers comp insurance. An annual fee will be required for the license. Upon approval a sticker will be given to be displayed on your work vehicle

### **Speciality Contractor License Requirement**

All speciality contractors or subcontractors will need to submit an application at the \_\_\_\_\_ . Along with the application each speciality contractor will need proof of a City of Henderson occupational license, general liability insurance and Kentucky workers comp or sign an affidavit stating they are the sole proprietor and will be working alone. An annual fee will be required for the license. Upon approval a sticker will be given to be displayed on your work vehicle

### **Tradesman License Requirement**

All tradesmen will provide proof of state license, state required insurance, and a City of Henderson business license. A tradesman application can be submitted at the \_\_\_\_\_ . Tradesmen who employ other tradesmen will need to provide proof of Kentucky workers comp insurance. An annual fee will be required for the license. Upon approval a sticker will be given to be displayed on your work vehicle.

### **Required insurance coverage for contractors**

Type	Insurance coverage	Workers Comp or affidavit
Residential General Contractor	\$1,000,000 General Liability	KY Workers Comp Insurance
Commercial General Contractor	\$2,000,000 General Liability	KY Workers Comp Insurance
Industrial General Contractor	\$3,000,000 General Liability	KY Workers Comp Insurance
Speciality Contractor/ Subcontractor	\$250,000 General Liability	KY Workers Comp Insurance or signed affidavit

The State of Kentucky requires:

\$250,000 General liability for plumbing contractors  
\$500,000 General liability for electrical contractors  
\$500,000 General liability for HVAC contractors  
\$1,000,000 General liability for Elevator contractors

## Definitions

### General Contractor License

**Commercial or Industrial General Contractor**- A business or individual interacting with the community of Henderson in the construction or demolition of any structural or non structural portion of a multi-family residential, commercial, or industrial building.

**Residential General Contractor**- A business or individual interacting with the community of Henderson in construction or demolition of any structural or non structural portion of a one- or -two family dwelling

### Speciality Contractor License

**Roofing contractor**- A person who installs, repairs, replaces or performs any work on roof coverings, sheathing or flashings to prevent moisture intrusion.

**Siding contractor** - A person who installs, repairs or replaces wall cladding on the exterior of a building ensuring the exterior skin of the building is preventing moisture intrusion.

**Gutter or drainage contractor**- A person qualified to install, repair, maintain or replace gutters, downspouts, or underground drains to divert moisture away from the building.

**Water or damp proofing contractor**- A person qualified to install, alter, maintain or repair waterproofing or damp proofing systems which divert or mitigate moisture within a home.

**Excavating contractor**- a person qualified to place or remove soil, sand, gravel etc. to ensure proper support of structures and proper moisture drainage of sites.

**Demolition contractor**- A person qualified to dismantle and remove a structure as well as any dirt work required to backfill a lot.

**Concrete flat work or footing contractor**- A person qualified to form, pour and finish concrete for footings and flat work including when necessary placement of reinforcing steel, vapor barriers and control joints etc.

**Fencing contractor**- A person qualified to install fencing for decoration, livestock, privacy or safety in residential, commercial, industrial or agricultural applications.

**Deck building Contractor**- A person qualified to install decks with proper support and anchorage including footings, posts, beams, ledgers, joists, joist hangers, stairs, handrails and guardrails.

**Insulation contractor**- A person qualified to install, maintain, replace or repair insulation to increase building efficiency and fire safety.

**Drywall Contractor**- A person qualified to install, maintain, replace, repair and finish gypsum products including when needed non structural wood and metal framing to ensure proper fire protection and cosmetic aesthetics.

**Masonry contractor**- A person qualified to install, maintain, replace, repair or alter structural and non structural masonry products including glass block, brick, CMUs etc. to ensure proper structural support, anchorage and moisture mitigation.

**Glass or glazing contractor-** A person qualified to install, replace glass, mirrors and glass products in walls, tub and showers, window and door assemblies.

**Building relocation contractor-** A person qualified to relocate a house, yard barn or building other than manufactured homes from one location to another.

**Swimming pool contractor-** A person who is qualified to install swimming pools above and or below ground including excavation, liner, stairs, railings, grounding, safety equipment, heaters, filters etc.

**Handyman contractor-** A person qualified to do a wide range of general maintenance and repair in homes.

**Tile contractor-** A person qualified to lay or set tile in any type of building, bathroom or appropriate exterior surface.

**Mold removal contractor-** A person qualified to safely remove or encapsulate mold in a building and prevent future mold growth. The contractor should be qualified to install dehumidifiers, improve ventilation and improve moisture control in contained areas.

**Asbestos abatement / containment contractor-** A person qualified to safely contain or remove asbestos from a building.

**Radon mitigation contractor-** A person qualified to install a mitigation system for the safe removal of radon gas within a building.

**Scaffold Contractor-** A person who designs and assembles scaffold for construction sites.

**Crane Contractor-** A person who is qualified to operate a crane for construction purposes.

**Sign or Billboard contractor-** A person who is qualified to instal repair or service signage or billboards

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### **Tradesmen or Kentucky state licensed contractors**

**Electrician**-Master, journeyman or apprentice level worker holding an active state license who installs or repairs electrical components for the safe transmission of electricity.

**Plumber**- Master, journeyman or apprentice level worker holding an active state license who installs, repairs or services plumbing pipes and fixtures to ensure proper and safe supply of liquids and gasses to a building and proper disposal of liquid and solid waste from a building.

**Pipe/Steam Fitter**- Master, journeyman or apprentice level worker holding an active state license who is qualified to install, service or repair boilers or solar heaters and any components used in steam, vapor, solar or hot water heating or cooling or air conditioning systems and their pipes or equipment.

**Refrigeration Installer**- Master, journeyman, or apprentice level worker holding an active state license who installs services or repairs air conditioning, freezer or cooler equipment for industrial commercial or heat residential installations

**HVAC contractor**- Master, journeyman or apprentice level worker holding an active state license who installs, repairs or replaces Heating, ventilation and air conditioning systems and duct work.

**Commercial Range Hood Installer**- A person qualified to install, service and repair Commercial range hoods

**Fire Alarm, Sprinkler and fire Suppression Contractor-** A person holding an active state license to install , repair or replace fire suppression systems and alarms

**Manufactured house installation contractor-** A business or person holding an active license with the state of Kentucky who is qualified to install, maintain or repair a manufactured home, its footing, foundation and anchoring system and ensure the home is completely finished and ready for occupancy according to the standards of the City of Henderson

**Elevator contractor-** A person holding an active license by the state of Kentucky who is qualified to install, service, replace elevators, freight elevators, escalators, moving walks or other lifts.