

Code Enforcement Division
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Henderson, KY 42420
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CITY OF HENDERSON
PERMIT APPLICATION
Billboard



PERMIT REQUIREMENTS

SITE PLAN WITH SURVEYOR CERTIFICATION SHOWING:

- A) Exact location of sign from property lines
- B) Distance to nearest billboard on each side of street
- C) Accurate boundaries of lot
- D) Location of buildings, parking lots, driveways and landscaped areas
- E) Engineering structural plans including elevation and plan views showing heights above grade level, dimensions, spacing between faces, and degree of agree for V-type signs.

Legal description of boundary of property where billboard is to be located

Consent of owner of site for billboard placement

NOTE: The outline of the pole and extreme limits of the billboard must be clearly indicated on the site at the time of application, prior to inspection of the site.

CONTRACTOR REQUIREMENTS – Henderson Contractor Registration Number _____

Henderson Occupational License Number _____ Workman's Comp _____ Affidavit _____

I. Building Location

Address _____ - OR - Parcel ID # _____

II. Contact Information

Applicant _____

Billboard Lessee Name _____ Email _____

Address _____ Phone # _____

Building Owner _____

(If different than Name _____ Email _____

Applicant) Address _____ Phone # _____

General Contractor _____

Name _____ Email _____

Address _____ Phone # _____

III. Project Description

Number of faces: _____ Est. Cost of Construction \$ _____

Square footage each face: _____

Total square feet: _____

VI. Affirmation Statement

The owner of this building and undersigned do hereby covenant and agree to comply with all the applicable regulations pertaining to building, zoning and to construct the proposed building or structure to make the proposed change or alteration in accordance with the plans and specifications submitted herewith and certify that the information and statements given on this application, drawings and specifications are, to the best of my knowledge, true and correct, and that the proposed change or alteration will not alter the existing drainage patterns.

Application by _____ Date _____

Owner or Agent's Signature

For Office Use Admin Hold _____ Utility Notice _____
Zone: _____ PID#: _____ Flood Plain: ___ Yes ___ No
Permit Type: _____ Variance/CUP: ___ Yes ___ No
Permit #: _____ Fee: \$ _____