

## **FORM IPR**

### **City of Henderson**

Office Use Only:

### **Employee Application for Payroll Tax Withholding**

Every employee receiving compensation in the City of Henderson subject to the payroll tax shall be personally liable for any amount due. In all cases where the employer does not withhold the tax levied under the City of Henderson Ordinance from the employee, such employee or employees shall be responsible for filing with the City of Henderson each quarter in the same manner as if they were the employer.

Returns are to be filed quarterly and are due on or before the last day of the month following each quarterly period. The payroll tax rate for the City of Henderson is 1.65% on gross wages.

**Employee Name**

---

**Employee Mailing Address**

---

**Employee Telephone**

---

**Social Security Number**

---

**Name of Employer**

---

**Nature of Business**

---

**Check One:**

☐ Work is performed inside the city limits of the City of Henderson.

☐ Work is performed both in the City of Henderson and outside the city limits of the City of Henderson.

**Signature**

---

**Date**

---

**Complete and Mail to:**

CITY OF HENDERSON

PO BOX 671

Henderson KY 42419-0671

Telephone:

(270) 831-1290

or (270) 831-1200

Fax: (270) 827-6054

**REVISED 12/31/2024**